

## Steps to Apply through Online Application

Click "**Admission**" Tab located at the Top of Website

Click the option "**New Admission (Apply Now)**". You will be directed to the Application Dashboard.

The following FOUR STEPS have to be followed to complete the Admission Process

### STEP-1: CROSS CHECK PRE-REQUISITES:

Here, you will asked to keep the required documents ready. That is the following aspects must be followed:

#### CROSS CHECK PRE-REQUISITES:

1. Scanned copy of **Passport size color Photograph**.
2. Scanned copy of the original **Qualifying Examination Certificate / Marksheet**.
3. Scanned copy of any one of the original documents mentioning **Date Of Birth** i.e. X Marksheet or School Leaving Certificate or Transfer Certificate / Character Certificate issued by school authority.
4. You can pay fee through any of the three payment options: 
  - a. **Debit/Credit Card Payment**: Keep your Debit/Credit Card information with Card Verification Value Number (CVV) ready.
  - b. **Net Banking**: Keep your Account Information with Transaction Password ready.
5. Please enable pop-up in your browser

Next >>

### STEP-2: Enrolment Information:

Here, you will be asked to fill the following basic details:

#### Enrollment Information

Course Category *:	<input type="text" value="-- Course Category --"/>
Course Interested *:	<input type="text" value="-- Course --"/>
First Name *:	<input type="text"/>
Last Name *:	<input type="text"/>
Date of Birth *:	Month: <input type="text"/> Day: <input type="text"/> Year: <input type="text"/>
Mobile No. *:	<input type="text" value="91"/> <input type="text"/>
Email Id *:	<input type="text"/>

Proceed

### STEP-3: Admission Form:

The Admission Form comprises of the following Sections:

1. Enrolment Information
2. Subject Information
3. Personal Information
4. Communication Information
5. Upload Document List
6. Education Detail
7. Work Experience

#### Enrollment Information

Code *	Direct	Unv Enrollment No	
Course *	MBA – Shipping and Logistics Managemen	Batch *	Feb 2024 - 2 Years

#### Subject Information


##### Compulsory Subject

<input type="checkbox"/> CDOEMB105D - Accounting and Financial Management	<input type="checkbox"/> CDOEMB107D - Communication for Managers
<input type="checkbox"/> CDOEMB106D - Data Analysis	<input type="checkbox"/> CDOEMB102D - GLOBAL SHIPPING BUSINESS
<input type="checkbox"/> CDOEMB103D - MARITIME ECONOMICS	<input type="checkbox"/> 233BS2A14TD - Marketing Management_MBA
<input type="checkbox"/> CDOEMB101D - People Management and Organisational Behaviour	

##### Optional Subject

<input type="checkbox"/> CDOEMBE01D - Computer Applications for Business	<input type="checkbox"/> CDOEMBE02D - Cross Cultural Management
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#### Personal Information

First Name *	XYZ		Blood Group	
Middle Name			Birth Place	
Surname *	XYZ		Mobile No *	8056362340
Photo *	<input type="button" value="Choose File"/> No file chosen		Secondary Mobile No *	
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender	Mother Name *		
Birth Date *	05/01/2002	Physical Status	<input type="radio"/> Disabled <input type="radio"/> Non-Disabled	
Email Id *	rengamani72@hotmail.com	Marital Status *	-- Marital Status --	
Aadhaar Card No		ABC ID *		
Father/Husband Name *				
Location	<input type="radio"/> Rural <input type="radio"/> Urban			
Working Status *	<input type="radio"/> Employed <input type="radio"/> Unemployed			
Category *	-- Caste Category --			
Mother Tongue				

**Communication Information****Correspondence Address**

Address Line 1 \*

Address Line 2 \*

Country \*

State \*

City \*

Pincode \*

**Permanent Address**  Same as Correspondence

Address Line 1

Address Line 2

Country

State

City

Pincode

**Upload Document List**

SrNo	Document		
1	Date of Birth Proof (School Leaving Certificate or Transfer Certificate or Any Legally Accepted Certificate Of Date Of Birth)	<a href="#">File Upload *</a>	Original scan copy only accepted
2	10th Mark Sheet	<a href="#">File Upload *</a>	Original scan copy only accepted
3	12th Mark Sheet (Mandatory for UG & PG Course)	<a href="#">File Upload *</a>	Original scan copy only accepted
4	Graduate Mark Sheet(s) (Mandatory for PG Course) ( Semester 1/2/3/4/5/6/7/8 )	<a href="#">File Upload</a>	Original scan copy only accepted
5	KYC document (like Aadhar Card,Voter ID etc.)	<a href="#">File Upload *</a>	Original scan copy only accepted
6	ABC ID Card (PDF or Image)	<a href="#">File Upload *</a>	Original scan copy only accepted

**Education Detail**

Exam Name  Degree/Passing Certificate No/Roll Number  Result

Name of Board/University & School/College  Date Of Passing(DD/MM/YYYY)  Subject Studied

Marks Obtained  Maximum Marks  Division/CGPA/CPA

Select Highest Qualification **ADD MORE QUALIFICATION(S)**

Exam	Certificate No	Passing Year	Name of Board/University	Subjects	Marks Obtained	Max Marks	Division	Result	Is Highest
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\* Atleast One Education Detail is Compulsory

**Work Experience**

Company Name

Off. Address

Currently Working  Yes  No

Date of Joining  Date of Leaving  **ADD TO LIST**

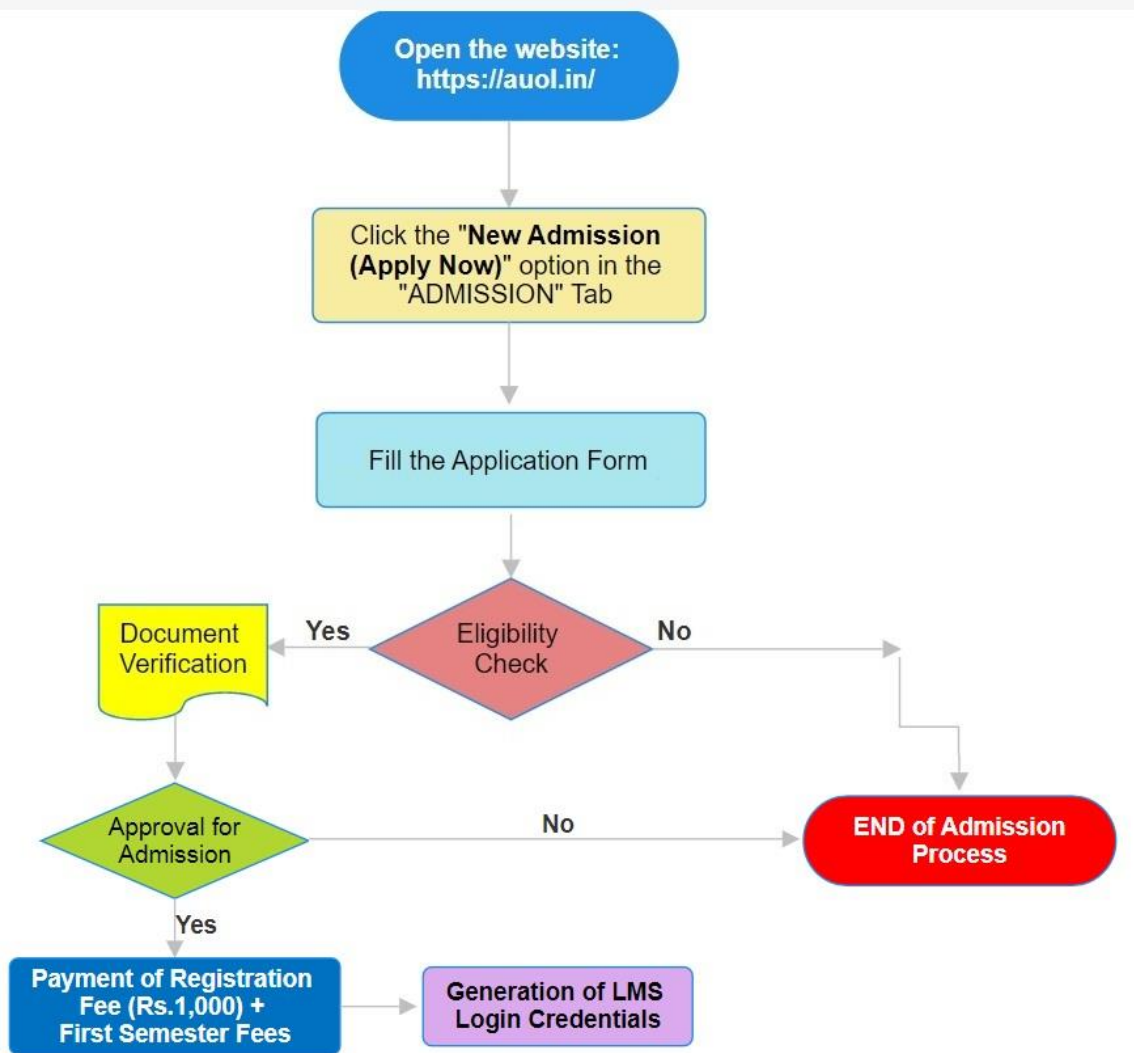
Company	Address	Currently Working	DOJ	Date of Leaving
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Proceed for Payment

**STEP-4: Payment Details:**

In Step-3, the students have to click the "Proceed for Payment" Button. Here, the students will be asked to enter the standard payment details. Then click "Pay now" to make the payment via Credit Card/Debit Card/Net banking/UPI. On successful payment, your application will be generated with an application number. Download the application for later reference.

## Admission Process Flow



If you want to Apply Now for the Admission, Please Click the Button:

**APPLY NOW**